

PORT TOWNSEND SCHOOL DISTRICT NO. 50

Work/Study School Board Meeting, 6:00 p.m.

May 11, 2015

"Discover the Power of Learning"

Mission:

In partnership with home and community, Port Townsend School District provides a learning environment where each student develops the knowledge and skills to become a creative, successful and engaged citizen.

01. Location/Time

01.01 Gael Stuart Building, Room S-11, 1610 Blaine St., 6:00 p.m.

02. Call to Order

- 02.01 Roll Call
- 02.02 Pledge of Allegiance

03. Agenda

03.01 Agenda Approval

04. Recognition

- 04.01 Board
- 04.02 Superintendent – Shining Star Awards

05. Public Comments

06. Board Correspondence

- 06.01 Letter from Olympic Educational Services District 114 regarding High School orchestra performance
- 06.02 Email from S. Story and A. Lawson regarding possible wi-fi radiation exposure

07. Reports

07.01 High School ASB Report

08. Action Items

- 08.01 Approve OCEAN Field Trip to Vancouver Island, May 26-29, 2015
- 08.02 Recommend Lisa Condran for Grant Street Elementary Principal, effective the 2015-16 school year.
- 08.03 Approve Resolution 15-02, Change of Authorized Signers for Accounts
- 08.04 Approve Resolution 15-03, WIAA (Washington Interscholastic Activities Association) Membership
- 08.05 Approve Accounts Payable as of May 11, 2015
- 08.06 Approve Calendar for the 2015-16 school year

09. Unfinished Business

10. New Business

- 10.01 Board Members Planning on Attending High School Portfolio Presentations
- 10.02 Board Members Planning to Attend High School Graduation

11. Policy Review

11.01 Policy 2418 – Waiver of High School Graduation Credits – 2nd Review

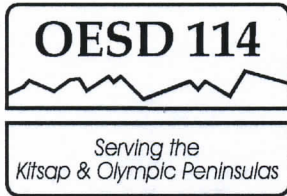
12. Board Member Announcements/Suggestions for Future Meetings

13. Next Meeting

13.01 May 26, 2015 Regular Board Meeting, 6:00 p.m., 1610 Blaine St., Room S-11

14. Executive Session – (if necessary)

15. Adjournment



Olympic Educational Service District 114

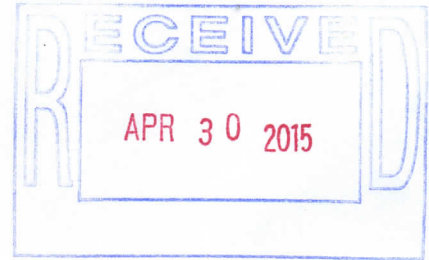
105 National Avenue North • Bremerton, WA 98312

(360) 478-6880 • FAX (360) 478-6869

Office of the Superintendent

Gregory J. Lynch

April 29, 2015



Dr. Engle and Board Chair Carlson
Port Townsend School District
Stuart Building
1610 Blaine St.
Port Townsend, WA 98368

Dear Dr. Engle and Board Chair Carlson,

On behalf of all leaders, Board Members and Superintendents in our Washington Association of Educational Service Districts (AESD), please accept our thanks and appreciation for your support of our annual Association Conference.

This year's Conference was hosted by OESD 114 and invitees included: Board Members and Superintendents from our state's nine educational school districts, OSPI leadership including Superintendent Randy Dorn, US Navy Leadership to include Admiral Ruth, Commander, Navy Region NW, and a number of prominent business partners throughout our State.

Please know we were exceptionally proud to showcase our wonderful student talent from your School District. The student "strings" quartet, "The Port Townsend Music Coterie," was absolutely fabulous and garnered attention and praise from all Conference attendees.

We are also pleased to recognize and thank the parents who accompanied our students: Chris Pierson and Nancy Grant.

We respectfully request that this letter be shared not only with your fellow Board Members and administrators, and our student participants, but also with the many teachers who also have obviously and positively impacted the PTSD music program. You should be especially proud and are commended for sustaining and promoting a most outstanding program. Thank you for your support of our Conference and most of all for the work you do every day in support of our students and staff.

Best Regards,

Donn Ring
Board President

Gregory J. Lynch
Superintendent

Board of Directors

Elizabeth Drew • Carl Johnson • Shirley Johnson • Katie Proteau • Donn Ring • Karen Sorger
Gregory J. Lynch, Superintendent

School Board

From: Sonia Story <sonia@moveplaythrive.com>
Sent: Tuesday, May 05, 2015 7:25 PM
To: Anura Lawson
Subject: Explanation of Link from LAUSD teacher, Anura Lawson

Thank you Anura,

I appreciate you sharing this link to the CBS news program on WiFi risks with us. I saw the trailer; what a beautiful classroom you have!

Since you sent this link to our school board members too, I would like to give them some background if I may:

Anura Lawson is a teacher in the Los Angeles Unified School District who successfully petitioned her School board to allow her to teach in a room without WiFi because Anura was having serious symptoms from exposure to the WiFi radiation.

Anura, subsequent to the email I sent you originally, to which you responded here, Dr. David Engle did give permission to share his communication, so that issue was resolved.

Thank you to all,

Sonia Story
360-732-4356
www.moveplaythrive.com
Movement for Optimal Brain Function

On May 5, 2015, at 11:42 AM, Anura Lawson <anuralawson@gmail.com> wrote:

> I wanted to forward to you my families little contribution to help parents become more aware of this issue and or concern.

>
> Pleas watch us on the news tonight!! Thank YOU!

>
> <http://losangeles.cbslocal.com/video/11452525-tuesday-on-cbs2-news-at-11pm-wifi-risk/>

>
> The Lawson Family

Port Townsend School District -- STUDENT TRAVEL STUDENT TRAVEL AUTHORIZATION - TRANSPORTATION REQUEST

DUE TO PRINCIPAL AT LEAST 7 DAYS IN ADVANCE OF TRIP
(30 DAYS IN ADVANCE OF OVERNIGHT TRIP, TO ENSURE BOARD APPROVAL)

Field Trip
 ASB Activity
 Other _____

Submitted by: Daniel Molotsky Date of Request: 3/25/15
(teacher/advisor/coach)

School/Group (include Grade level): OCEAN 4-12th Grade

Date(s) of trip(s): May 26-29 # of Students: 8 # of Adults: 8

School/Pick-up Point: Grant St. Departure time: 7:00 am/pm

Destination(s): Gallopng Goose Bike Triatl Return time: 5:00 am/pm

Address _____ City/State _____ Zip Code _____ Contact name/Phone _____

Funding Source: Parents Charge to GF: 10 E 530 007x
Description Account Code:
 Charge to ASB: 40 E 530 00 0000
 Account Code:

FIELD TRIPS: *District Policy/Procedure #3220P: "Field trips are defined as travel away from school premises, under the supervision of a teacher, with an approved course of study, for the purpose of affording students a direct learning experience not available in the classroom."*

Reason for trip (List educational purpose of the trip, objectives/activities planned):
See attached sheets

How will students be transported?:
 District Bus
 District Van
 Other Bikes / Parent Vehicles

Yes / No -- Substitute(s) required? Yes _____ How many? _____

Yes / No -- Sample itinerary and parent permission slip attached?

Yes / No -- Food Services notified? NA

DISTRICT TRANSPORTATION REQUEST:
 Bus Transport _____ estimated #
 District Van _____ estimated #

of Student in Wheelchairs: _____
 *Ferry Required -- Yes / No Blackball Ferry
Which Terminal?

Other Information: _____
*(WSDOT requests notification 72 hours in advance of all school travel by ferry - bus, van, or walk-on; must include estimated number of students under 90 lbs.)

Building Approval:
Mary Apler 3/25/15
(Principal) (Date)

District Approval (out-of-state &/or overnight trips)
David Engle 5-5-15
(Superintendent/Designee) (Date)

Distribution -- Signed/Approved Copies to:
 Requester,
 Building Secretary,
 District Office

OCEAN 2015 Bike Trip

The OCEAN 2015 bike class culminating project will be a bike trip to Vancouver Island. This project will bring together all the student's knowledge about safe riding skills and bike mechanics. In addition we are researching educational stops each day that focus on Northwest History and Ecology.

We will be traveling on the following dates, May 26 -29. We will be riding the Galloping Goose Trail and camping at designated camp grounds at night. We will have a support vehicle with us. We will be sailing on the Blackball Ferry from Port Angeles to Victoria and returning in the same manner. We are in the process of scheduling campgrounds. A trail map has been included.

Itinerary:

Day One: Sail on Black Ball Ferry From PA to Victoria. Ride west toward Sooke on the Galloping Goose Trail. Camp near Sooke.

Day Two: Complete ride to Sooke and return on Galloping Goose close to Victoria. Camp near Victoria.

Day Three: Ride the Northern section of the Galloping Goose camp along this section.

Day Four: Return to Victoria and load on Black Ball ferry at 3:00. Drive home.

**Grant Street Elementary School – OCEAN Program
Parent Permission**

Name of Student: _____

Activity: Vancouver Island Bike Trip: Galloping Goose Trail

I give my permission for this student to participate in the above mentioned activity. I understand that students are expected to remain with the group unless written permission is given to do otherwise.

HOLD HARMLESS

In consideration of this student being allowed to participate in the above activity, I agree to hold the Port Townsend School District harmless from any claim by or against it arising out of any negligent or wrongful action by the student.

I give the school permission to seek the services of a licensed medical person in case of any accident or illness requiring medical aid for this student.

In the space provided below, please give any special instructions such as medication being taken, allergies to food or drugs, special diets, or other medical concerns we need to be aware of _____

Parent/Legal Guardian signature

Student signature

Relationship

Home phone

Work phone

Address

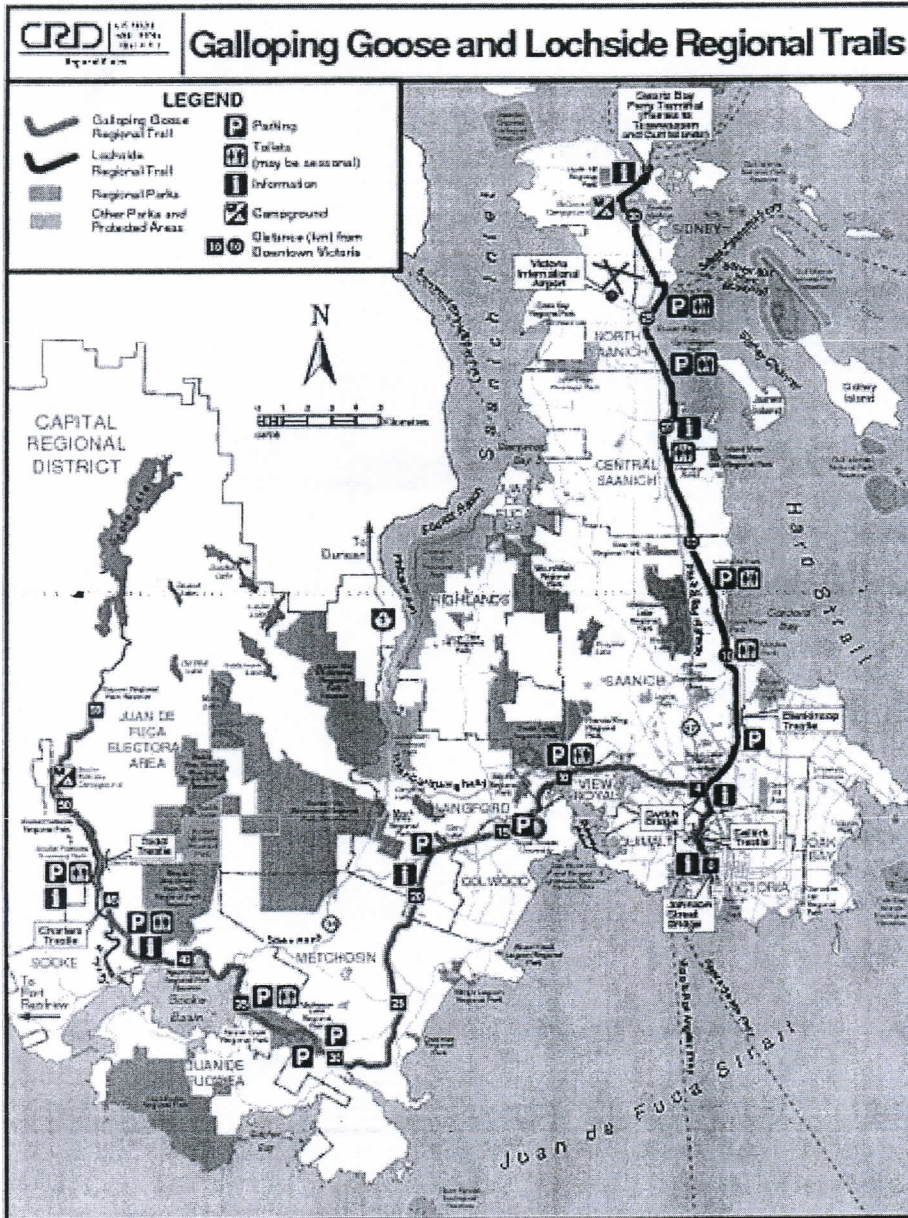
Please give the name and telephone number of a relative or friend who can be contacted in case of emergency if you cannot be reached.

Name

Telephone

I would like to attend as a chaperone _____
Parent Name

I am requesting a scholarship for my child _____
Parent and student name





RESERVATIONS



SAILING TIME: 90 MINUTES

Online reservations can be made up to 12 hours prior to departure. For same day travel, please contact the departing terminal for availability. Hotel and Package bookings are available up to 72 hours prior to departure, or by contacting the packaging office.

Visa, Mastercard, American Express and Discover are accepted for online reservations.

	DEPART PORT ANGELES	DEPART VICTORIA
January 5 - January 17, 2015	8:20 AM	4:00 PM
January 18, 2015	8:20 AM	10:30 AM
January 19 - February 4, 2015	OUT OF SERVICE	ANNUAL DRY DOCK
February 5 - February 12, 2015	8:20 AM	4:00 PM
February 13 - February 16, 2015	8:20 AM	10:30 AM
President's Day Weekend	2:00 PM	4:00 PM
February 17 - February 19, 2015	8:20 AM	4:00 PM
February 20 - February 22, 2015	8:20 AM 2:00 PM	10:30 AM 4:00 PM
February 23 - February 26, 2015	8:20 AM	4:00 PM
February 27 - April 2, 2015	8:20 AM 2:00 PM	10:30 AM 4:00 PM
April 3 - April 6, 2015	8:20 AM 12:45 PM 5:15 PM	10:30 AM 3:00 PM 7:30 PM
April 7 - May 13, 2015	8:20 AM 2:00 PM	10:30 AM 4:00 PM
May 14 - September 27, 2015	8:15 am	**6:10 am

12:45 pm

10:30 am

5:20 pm

3:00 pm

*9:30 pm

7:30 pm

June 18 - September 8 only**June 19 - September 9 only***DEPART PORT ANGELES****DEPART VICTORIA**

September 28 - October 8, 2015

8:20 am

10:30 am

2:00 pm

4:00 pm

October 9 - October 12, 2015
Canadian Thanksgiving
& Columbus Day

8:20 am

10:30 am

12:45 pm

3:00 pm

5:15pm

7:30 pm

October 13, 2015 - January 3, 2016

8:20 AM

10:30 AM

2:00 PM

4:00 PM

[FARES + SCHEDULES](#)[PACKAGE DEALS](#)[HOTELS + ATTRACTIONS](#)[THE SHIP](#)[TRAVEL INFO](#)

PORT TOWNSEND SCHOOL DISTRICT

"Discover the Power of Learning"

Superintendent
Dr. David Engle

360 / 379-4501
FAX: 360 / 385-3617
www.ptschools.org

1610 Blaine Street
Port Townsend, Washington 98368

Board of Directors
Holley Carlson
Jennifer James-Wilson
Pam Daly
Nathanael O'Hara
Keith White


April 28, 2015

To the Port Townsend School District Board of Directors:

I am recommending that you approve the hiring of Lisa Condran as Principal of Grant Street Elementary, effective July 1, 2015. Lisa has a great deal varied experience in school settings, most recently Mount Vernon School District, and I believe she will be a great asset to our district.

Lisa's educational knowledge and her understanding of our District's priorities were very apparent during interviews and community forums. She will be a great fit at Grant Street.

Best regards,



David Engle
Superintendent



An Equal Opportunity/Affirmative Action Employer

PORT TOWNSEND SCHOOL DISTRICT NO. 50
1610 Blaine St.
PORT TOWNSEND, WA 98368

RESOLUTION: 15-02

WHEREAS, the staffing in the district business office has changed as of May 18, 2015 and;

WHEREAS, the checking accounts maintained by the district business office require a resolution to name the authorized signers for each account,

NOW, THEREFORE, be it resolved that the authorized signers for each of the accounts are listed below by account:

- Revolving Account, and
- ASB Imprest Account, and
- Advance Expense Revolving Account
 - 1) Amy Khile, Director of Finance
 - 2) Dawn Young, Accounting Specialist
 - 3) Laurie McGinnis, Payroll/Personnel Director

- Depository Account
 - 1) Amy Khile, Director of Finance
 - 2) Laurie McGinnis, Payroll/Personnel Director

ADOPTED by the Board of Directors of Port Townsend School District No. 50, Jefferson County, Washington, at an open public meeting held May 11, 2015.

BY ORDER OF THE BOARD OF DIRECTORS
PORT TOWNSEND SCHOOL DISTRICT NO. 50

Holley Carlson, Board Chair

Jennifer James-Wilson

Pam Daly

Keith White

Nathanael O'Hara

ATTEST:

David S. Engle, Secretary to the Board

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of ~~April 27~~ ^{May 11}, 2015, the board, by a _____ vote, approves payments, totaling \$14,231.14. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASSOCIATED STUDENT BODY:
Warrant Numbers 10039 through 10049, totaling \$14,231.14

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
10039	BANK OF AMERICA VISA	03/31/2015	2,641.30
10040	BELLEVUE HIGH SCHOOL	03/31/2015	120.00
10041	Coker, Liz	03/31/2015	123.71
10042	DAIRY FRESH FARMS INC	03/31/2015	104.56
10043	Falge, Lysa Marie	03/31/2015	89.80
10044	FORT WORDEN STATE PARK	03/31/2015	166.00
10045	NORTH KITSAP HIGH SCHOOL	03/31/2015	140.00
10046	PROSTOCK ATHLETICS	03/31/2015	10,295.05
10047	SAFEWAY	03/31/2015	59.92
10048	SEHOME HIGH SCHOOL	03/31/2015	140.00
10049	STORM PRESENTATIONS	03/31/2015	350.80
11 Computer Check(s) For a Total of			14,231.14

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of ^{May 11, 2015} ~~April 27, 2015~~, the board, by a _____ vote, approves payments, totaling \$7,033.10. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASSOCIATED STUDENT BODY:
Warrant Numbers 10050 through 10060, totaling \$7,033.10

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
10050	Coker, Liz	04/15/2015	170.29
10051	HENERY HARDWARE	04/15/2015	22.13
10052	NORTHWEST MARITIME CENTER	04/15/2015	4,672.00
10053	PACIFIC OFFICE EQUIPMENT	04/15/2015	259.20
10054	SAFEWAY	04/15/2015	89.13
10055	SLAGLE, NINA	04/15/2015	250.00
10056	SOS PRINTING	04/15/2015	54.28
10057	THE CARWASH INC	04/15/2015	675.00
10058	Watson, Kelley	04/15/2015	91.07
10059	Wiant, Peter	04/15/2015	350.00
10060	YMCA	04/15/2015	400.00

11 Computer Check(s) For a Total of 7,033.10

Comp Day Correction

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of ^{May 11} ~~April 27~~, 2015, the board, by a _____ vote, approves payments, totaling ??????????????. The payments are further identified in this document.

Total by Payment Type for Cash Account, Wire Transfers:

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
201400035	DEPARTMENT OF REVENUE	04/06/2015	-0.04
1	Wire Transfer Check(s) For a Total of		-0.04

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of ~~April 27~~ ^{may 11}, 2015, the board, by a _____ vote, approves payments, totaling \$5,913.79. The payments are further identified in this document.

Total by Payment Type for Cash Account, Wire Transfers:
Wire Transfer Payments 201400033 through 201400034, totaling \$5,913.79

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
201400033	DEPARTMENT OF REVENUE	04/06/2015	4,926.44
201400034	DEPARTMENT OF REVENUE	04/06/2015	987.35
2	Wire Transfer Check(s) For a Total of		5,913.79

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of ~~April 27~~ ^{May 11}, 2015, the board, by a _____ vote, approves payments, totaling \$200.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, CAPITAL PROJECTS:
Warrant Numbers 3223 through 3223, totaling \$200.00

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
3223	Hanson Electric	03/31/2015	200.00
1	Computer	Check(s) For a Total of	200.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of ~~April 27~~ ^{May 11}, 2015, the board, by a _____ vote, approves payments, totaling \$132,490.98. The payments are further identified in this document.

Total by Payment Type for Cash Account, GENERAL FUND:
Warrant Numbers 58721 through 58770, totaling \$132,490.98

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
58721	A+ EQUIPMENT RENTALS	03/31/2015	164.32
58722	ACP DIRECT	03/31/2015	808.78
58723	ALDEN ASSOCIATES INC	03/31/2015	1,793.98
58724	ARROW LUMBER & HARDWARE	03/31/2015	228.71
58725	BANK OF AMERICA VISA	03/31/2015	16,358.09
58726	Behrenfeld, Timothy Jon	03/31/2015	386.54
58727	CANON FINANCIAL SERVICES INC	03/31/2015	207.07
58728	CAROLINA BIOLOGICAL SPLY	03/31/2015	600.30
58729	CDW GOVERNMENT	03/31/2015	7.38
58730	CENTURYLINK	03/31/2015	514.68
58731	Chambers, Luci J	03/31/2015	57.50
58732	Chao, Jeanne	03/31/2015	30.00
58733	Colton, Mary K	03/31/2015	8.00
58734	Ehrhardt, Carrie L	03/31/2015	21.85
58735	ELECTRONIX EXPRESS RSR ELEC IN	03/31/2015	50.60
58736	ESD 114	03/31/2015	3,486.25
58737	FOOD CO-OP	03/31/2015	93.91
58738	FORT WORDEN STATE PARK	03/31/2015	166.00
58739	FREDERICKSON ELECTRIC INC	03/31/2015	4,720.56
58740	Gitelman, Joan H	03/31/2015	152.63
58741	Goff, Robert Galen	03/31/2015	15.18
58742	HEALTH CARE AUTHORITY	03/31/2015	317.83
58743	HIGGINS, ANGELINE	03/31/2015	50.00
58744	JW PEPPER & SON INC	03/31/2015	47.97
58745	KING COUNTY DIRECTORS	03/31/2015	1,490.69
58746	Kruse, Jennifer Kathleen	03/31/2015	41.07
58747	LES SCHWAB	03/31/2015	55.05
58748	MCKINSTRY LOCKBOX	03/31/2015	406.57
58749	McMather, Gina	03/31/2015	198.97
58750	MUSEUM OF SCIENCE	03/31/2015	43.94
58751	NORTHWEST MARITIME CENTER	03/31/2015	875.00
58752	PENINSULA COLLEGE	03/31/2015	48,427.53
58753	PHONAK	03/31/2015	2,585.07

Check Nbr	Vendor Name	Check Date	Check Amount
58754	Pongrey, Melinda May	03/31/2015	290.00
58755	POSTAGE BY PHONE RESERVE ACCOU	03/31/2015	1,025.00
58756	PUBLIC UTILITY DISTRICT	03/31/2015	24,884.65
58757	Quayle, Darlene E	03/31/2015	511.58
58758	Rehab Seminars	03/31/2015	225.00
58759	Rublaitus, Tanya K	03/31/2015	104.35
58760	SERVPRO OF CLALLAM AND JEFFERS	03/31/2015	2,359.45
58761	SHAUGHNESSY MARINA DBA	03/31/2015	231.00
58762	STATE AUDITOR	03/31/2015	6,157.70
58763	Sweeney, Richard D	03/31/2015	140.00
58764	Taylor, Brad James	03/31/2015	106.37
58765	TIGER DIRECT INC	03/31/2015	10,239.00
58766	TRI DIM FILTER CORPORATION	03/31/2015	792.58
58767	UNIVERSITY OF TORONTO PRESS	03/31/2015	141.08
58768	UPS STORE	03/31/2015	11.89
58769	Watson, Kelley	03/31/2015	741.55
58770	Wilson, Scott Randall	03/31/2015	117.76
50	Computer	Check(s) For a Total of	132,490.98

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of ~~April 27~~^{May 11}, 2015, the board, by a _____ vote, approves payments, totaling \$139,581.18. The payments are further identified in this document.

Total by Payment Type for Cash Account, GENERAL FUND:
Warrant Numbers 58771 through 58835, totaling \$139,581.18

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
58771	BAY CITY SUPPLY	04/15/2015	730.54
58772	Bonneville, Sara L	04/15/2015	53.48
58773	BUREAU OF EDUCATION & RESEARCH	04/15/2015	778.00
58774	BUTLER, ROBERTA L	04/15/2015	4,320.00
58775	CENEX FLEETCARD	04/15/2015	2,752.13
58776	CHIMACUM SCH DIST#49-CO-OP TRA	04/15/2015	13,070.51
58777	CITY OF PT TOWNSEND	04/15/2015	5,100.43
58778	Colton, Mary K	04/15/2015	44.73
58779	COOPER FUEL & AUTO REPAIR	04/15/2015	6,381.79
58780	DAIRY FRESH FARMS INC	04/15/2015	1,684.88
58781	DATABASE SECURE RECORDS DESTRC	04/15/2015	22.24
58782	DIGITAL INSURANCE INC	04/15/2015	500.00
58783	DM DISPOSAL CO INC	04/15/2015	5,145.88
58784	Ehrhardt, Carrie L	04/15/2015	64.40
58785	Engle, David S	04/15/2015	263.00
58786	ESD 114	04/15/2015	31,857.36
58787	FOOD CO-OP	04/15/2015	61.73
58788	FOOD SERVICES OF AMERICA	04/15/2015	8,947.77
58789	FREDERICKSON ELECTRIC INC	04/15/2015	3,425.41
58790	GRAINGER	04/15/2015	1,528.27
58791	GREENTREE COMMUNICATIONS	04/15/2015	94.57
58792	Guthrie, James F	04/15/2015	500.00
58793	Hanson Electric	04/15/2015	3,769.56
58794	HENERY HARDWARE	04/15/2015	631.10
58795	JEFF CO DEPT OF PUBLIC WORKS	04/15/2015	101.86
58796	JIVE COMMUNICATIONS, INC.	04/15/2015	5,456.14
58797	JT EDUCATIONAL CONSULTANTS INC	04/15/2015	700.00
58798	JW PEPPER & SON INC	04/15/2015	156.11
58799	Kane, Patrick J	04/15/2015	52.90
58800	KING COUNTY DIRECTORS	04/15/2015	2,298.90
58801	KROGER - QFC CUSTOMER CHARGES	04/15/2015	44.99
58802	Kruse, Jennifer Kathleen	04/15/2015	117.49
58803	LANCE, PHILIPPA	04/15/2015	7,680.00

Check Nbr	Vendor Name	Check Date	Check Amount
58804	LEADER	04/15/2015	26.75
58805	LES SCHWAB	04/15/2015	1,380.89
58806	MAIL PLUS	04/15/2015	48.11
58807	Marmol, Darlene	04/15/2015	156.62
58808	MASCO PETROLEUM	04/15/2015	3,747.12
58809	MILLER, KATE	04/15/2015	580.72
58810	Mills, Roger Lees	04/15/2015	12.13
58811	MINNIHAN, SHANNON DEE	04/15/2015	56.94
58812	Network for Excellence in WA S	04/15/2015	250.00
58813	NORTHWEST MARITIME CENTER	04/15/2015	1,928.00
58814	OLYMPIC SPRINGS	04/15/2015	79.52
58815	OLYMPIC EQUIPMENT RENTALS	04/15/2015	21.47
58816	OSPI	04/15/2015	1,008.02
58817	PACIFIC OFFICE EQUIPMENT	04/15/2015	2,332.57
58818	PANE D/AMORE	04/15/2015	151.00
58819	PBS ENGINEERING & ENVIRON INC	04/15/2015	190.00
58820	PENINSULA PEST CONTROL	04/15/2015	310.65
58821	Performance Systems Integratio	04/15/2015	414.20
58822	PHONAK	04/15/2015	24.91
58823	PLATT	04/15/2015	1,724.37
58824	PORTER FOSTER RORICK LLP	04/15/2015	8,820.00
58825	RED LION HOTEL	04/15/2015	1,764.00
58826	SAFEWAY	04/15/2015	14.98
58827	SCHOLASTIC BOOK FAIRS	04/15/2015	1,752.90
58828	SEATTLE MARINE & FISHING SUPPL	04/15/2015	107.56
58829	SIMPLOT PARTNERS	04/15/2015	485.65
58830	SOS PRINTING	04/15/2015	1,108.10
58831	Taylor, Brad James	04/15/2015	42.43
58832	WALA	04/15/2015	415.00
58833	WASH STATE FERRIES	04/15/2015	781.40
58834	Watson, Kelley	04/15/2015	9.00
58835	YMCA YOUTH & GOVERNMENT	04/15/2015	1,500.00

65 Computer Check(s) For a Total of 139,581.18

Port Townsend School District DRAFT Calendar for 2015-16

August 2015						
Su	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24*	25	26	27	28	29
30	31					

September 2015						
Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14*	15	16	17	18	19
20	21	22	23	24	25	26
27	28*	29	30			17/17

October 2015						
Su	M	T	W	Th	F	Sa
21/38				1	2	3
4	5	6	7	8	9	10
11	12*	13	14	15	16	17
18	19	20	21	22	23	24
25	26*	27	28	29	30	31

November 2015						
Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9*	10	11	12	13	14
15	16	17	18	19	20	21
22	23*	24	25	26	27	28
29	30	31			19/57	

December 2015						
Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14*	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		14/71

January 2016						
Su	M	T	W	Th	F	Sa
19/90					1	2
3	4	5	6	7	8	9
10	11*	12	13	14	15	16
17	18	19	20	21	22	23
24	25*	26	27	28	29	30
31						

Early Release Times:
 Grant Street : 2-hr 12:30, 3-hr 11:30
 Blue Heron: 2-hr 12:40, 3-hr 11:40
 High School: 2-hr 12:50, 3-hr 11:50

September
 7 - Labor Day
 8 - First Student Day

October
 9 - State Professional Day (No School)

November
 11 - Veterans' Day, no school
 16,17,19,20 - GS, BH conf. 3-hr early release
 18 - 2-hr early release, all schools
 19-20 - HS conf. 3-hr early release
 25 - 2-hr Early Release - students & staff
 26-27 Thanksgiving Break

December
 22-31 Winter Break

January
 1 Winter Break
 18 - Martin Luther King Jr. Day (No School)

February
 12 - Snow Makeup Day (No School unless needed to make up a snow day)
 15- President's Day (No School)

March
 23 - 2-hr early release all schools
 21,22,24,25 - GS, BH conf. 3-hr early release







April
 April 4 - 8 - Spring Break
 18-29 - No early release due to testing

May
 2-6 - No early release, due to testing
 20 - 2-hr Early Release students and staff
 27 - Snow Makeup Day (No school unless needed to make up a snow day)
 30 - Memorial Day (No School)

June
 10 - Graduation Ceremony, 7:00 pm
 16- 2-hr early release
 17- Last Day of School 2-hr early release
 20-21 - Snow Make-up Days (if needed)

July 25-Tentative Board Meeting

***Board Meetings**

-  2-hr Early Rel. Students-all schools
-  3-hr Early Rel. Conferences
-  2-hr Early Release - Staff & students
-  Snow Make-up Days
-  No School
-  2-hr. Early Rel. GS and BH only

February 2016						
Su	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8*	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29*				19/109	

March 2016						
Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14*	15	16	17	18	19
20	21	22	23	24	25	26
27	28*	29	30	31		23/132

April 2016						
Su	M	T	W	Th	F	Sa
15/147					1	2
3	4	5	6	7	8	9
10	11*	12	13	14	15	16
17	18	19	20	21	22	23
24	25*	26	27	28	29	30

May 2016						
Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9*	10	11	12	13	14
15	16	17	18	19	20	21
22	23*	24	25	26	27	28
29	30	31			20/167	

June 2016						
Su	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13*	14	15	16	17	18
19	20	21	22	23	24	25
26	27*	28	29	30	13/180	

July 2016						
Su	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11*	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

INSTRUCTION

Waiver of High School Graduation Credits

The board seeks to provide all students with the opportunity to complete graduation requirements without discrimination and without disparate impact on groups of students. In so doing, the board acknowledges that unusual circumstances may result in a student's inability to earn all twenty-four credits required for high school graduation. Unusual circumstances may include, but are not limited to:

- A. Homelessness
- B. A health condition resulting in an inability to attend class
- C. Limited English proficiency
- D. Disability, regardless of whether the student has an individualized education program or a plan under Section 504 of the Federal Rehabilitation Act of 1973
- E. Denial of an opportunity to retake classes or enroll in remedial classes free of charge during the first four years of high school
- F. Transfer during the last two years of high school from a school with different graduation requirements
- G. Other circumstances (e.g., emergency, natural disaster, trauma, personal or family crisis) that directly compromised a student's ability to learn

The board delegates to the superintendent or his/her designee discretion to grant a waiver of a maximum of two elective credits required for graduation. A student's parent/guardian or an adult student must file the Port Townsend School District Application for Waiver of High School Graduation Credits (Form 2418F) with the superintendent's office no later than thirty days prior to the student's scheduled graduation date. In order to graduate, students granted a waiver must earn seventeen required subject credits (four English, three Math, three Science, three Social Studies, two Health and Fitness, one Arts, one Career and Technical Education) which may be by satisfactory demonstration of competence as provided by WAC 180-51-050.

Cross References	2410	High School Graduation Requirements
Legal References:	RCW 28A.345.080	Model policy and procedure for granting waivers of credit for high school graduation
	WAC 180-51-068	State subject and credit requirements for high school graduation – Students entering ninth grade on or after July 1, 2015
	WAC 180-51-050	High school credit – Definition
Management Resource:	Policy News April 2015	

Date: _____

Port Townsend School District

Waiver of High School Graduation Credits

Application for waiver of up to two elective high school graduation credits based on unusual circumstances

Instructions:

Please review the district's Policy and Procedure 2418 prior to completing this form. This form must be completed, signed and provided to the Superintendent's office no later than thirty business days prior to high school graduation for the year the waiver is requested.

Providing the completed form does not automatically guarantee a waiver will be granted. Once the application is submitted, the Superintendent or designee will respond to the request within ten business days with his or her decision.

Please attach any and all materials and/or documentation that would establish the existence of the unusual circumstances justifying a waiver (e.g., physician's letter). Please attach additional pages if necessary to the narrative section.

Parents or adult students with limited English proficiency may request that this application and/or the policy and procedure be provided in a language that they understand.

Student Identification (required)	
Name of person completing this form:	
Relationship to student:	
Address of person completing this form:	
Daytime phone number:	
Student's Name:	
Student's ID Number/Date of Birth:	
Expected year of graduation:	
Basis for Waiver Request (required) (check all that apply):	
<input type="checkbox"/> Disability (regardless of whether student has an IEP or Section 504 plan)	
<input type="checkbox"/> Health condition resulting in student's inability to attend class	
<input type="checkbox"/> Homelessness	

Limited English proficiency

No opportunity to retake classes or enroll in remedial classes free of charge during the first four years of high school

Transfer during the last two years of high school from a school with different graduation requirements

Other circumstances (e.g., emergency, natural disaster, trauma, personal or family crisis) that directly compromised the student's ability to learn

Narrative: (required)

Signature and Authorization: (required)

I am requesting that the Superintendent or designee waive up to two elective credits required for _____ high school graduation in _____ due to the unusual circumstances indicated above.

I hereby authorize the Superintendent or designee to contact, consult and/or confer with any individual referenced in this application who would have knowledge of the unusual circumstances, except for those subject to a duty of confidentiality.

I hereby certify that the information provided on this application is true and accurate to the best of my knowledge.

Signature of parent or adult student

Date